

STILLWATER TOWN BOARD MEETING

March 11, 2010

Town Hall

7:00 P.M.

PRESENT: Chairperson Matt Beane, Supervisors Jim Hiniker, Linda Countryman and David Johnson, Clerk Kathy Schmoeckel, Attorney Sam Edmunds, Planner Berry Farrington, Treasurer Marsha Olson and Chief of Police Steve Nelson.

Public Hearing – Zoning Fees and
Subdivision Ordinance Amendment

Neighbors present: Pat Bantli, 13565 116th Street North
Pat Raleigh, 9490 Pawnee Avenue
Rosemary Ranalla, 9596 Stonebridge Trail No.

A public hearing was held to consider an Ordinance adopting the 2010 Township Fees for zoning applications, Township permits and licenses, and to consider an amendment to the Subdivision Ordinance. Chairperson Matt Beane invited comments and questions from the public. There were none. The public hearing was closed at 7:05 p.m.

Regular Meeting

1. AGENDA – M/S/P Hiniker/Countryman moved to adopt the agenda as amended. (4 ayes)
2. MINUTES – M/S/P Hiniker/Countryman moved to approve the 2/25/10 Stillwater Town Board Meeting minutes as written. (4 ayes)
3. TREASURER –
 - a) IRS mileage reimbursement should be changed to 50.5 cents.
 - b) Issues with cash flow were discussed.
 - c) The money spent for improvement to Little Carnelian Park last summer should have come out of the Park Fund.
 - d) The following checks and claims were approved for payment:

<u>Claim #</u>	<u>Vendor</u>	<u>Amount</u>
4185	League of Minnesota cities	\$ 85.00
4189	Marsha Olson	13.90
4186	Maroneys Sanitation	150.90
4195	Xcel Energy	9.73
4193	Stillwater Gazette	83.74
4184	Helmer Printing, Inc.	463.59
4182	Chris Amdahl	273.23
4181	Matthew R. Beane	203.48
4183	Campbell Knutson, PA	788.54

4188	Stephen Nelson	785.00
4190	Qwest	46.07
4187	Kathleen Nelson	60.21
4192	Kathryn Schmoeckel	126.54
4194	TKDA	1,407.92
4191	Robert P Ranalla Jr	276.97
4197	Minnesota Dept of Revenue	24.46
4198	Internal Revenue Service	665.44
4199	PERA	359.43
	Beane, Matthew R.	87.35
	Collins, Carol Lee	131.90
	Countryman, Linda P.	296.99
	Nelson, Kathleen M	427.94
	Nelson, Stephen W.	1,089.73
	Olson, Marsha Ann	859.80
	Ranalla, Jr. Robert	207.79
	Schmoeckel, Kathryn G.	718.40

4. ATTORNEY –

- a) Application for Town Hall Rental – The Application and Rules were reviewed. Attorney Sam Edmunds recommended keeping the rules with the application. They will be made available electronically to people upon request.

5. PLANNER –

- a) 2010 Fees for Zoning Applications – The fees are unchanged from last year but they need to be formally adopted.

M/S/P Johnson/Hiniker moved adoption of the 2010 Fees for Zoning. (4 ayes)

- b) Greenways Amendment – The planning commission had some concerns that this would be an additional burden to property owners. Planner Berry Farrington stated that the ordinance requires additional information from a property owner when making a subdivision application. The information could be used to help determine where homesites or open space would be located. The ordinance does not place additional limitations on development. The greenways protect natural resources and connects trails.

M/S/P Hiniker/Countryman moved approval of the Greenway Corridor boundaries as proposed. (4 ayes)

- c) Arcola Bluffs – The development agreement for the subdivision was signed by the Township in 2007, but was never brought forward to the County. The County has told the Axdahls they need to bring the application forward again. A public hearing will be held at the April Planning Commission meeting and it would be brought before the Board at the first April meeting. The fee has already been paid by the Axdahls, but there will be escrow costs for staff time.

6. PARK/COMMUNICATION COMMITTEE CLERK – M/S/P Johnson/Hiniker moved to approve Barbara Riehle as Deputy Clerk with compensation of \$16.00/hour and \$75.00/meeting. (4 ayes)

7. WASHINGTON COUNTY SHERRIF'S DEPARTMENT – A deputy was present to make a report and answer questions. There were 54 calls for service with 8 citations.

8. CHIEF OF POLICE –

- a) Report given. There were 14 burning permits with only one for buckthorn. One dog was impounded and was not claimed.
- b) There is a zoning violation complaint that is being dealt with.

9. CLERK

- a) Clean-Up Day – The County is checking on clean-up days for various communities to post on their website. The Clerk will check with Maroneys about a date for our heavy metal day and there will be more discussion at the next meeting.
- b) Head Election Judge – M/S/P Johnson/Countryman moved to appoint Deborah Sinclair as Head Election Judge for the 2010 elections. (4 ayes)
- c) Election Judge Salaries – The County is asking for information on election judge salaries. We will keep ours the same as the last election cycle.
- d) DSL Line and Security – Matt Beane has installed the modem. There had been questions about the need for a second line with respect to security, but that is not an issue.
- e) Township Picnic Date – The Township Picnic will be held on August 22, 2010, with a back-up day of August 29th.

10. SPEED LIMIT ON HIGHWAY 96 – Bart and Judy Leahy were present to discuss their concerns about the speed limit on Highway 96 between Stonebridge and Oak Hill. Also, there used to be a “Dead End” sign on Oak Hill and they would like that to be replaced. Possible solutions to the speed issue were discussed. Steve Nelson will request an evaluation.

11. WASTE MANAGEMENT – A representative from Waste Management was present to discuss issues with respect to renewal of their annual permit. They will provide educational material on recycling for our website. They will send in their annual recycling report. They were reminded to clean up after pick-up if there is littering. The number to call if people have issues is 952-890-1100. Waste Management serves about 420 households in Stillwater Township. The reason for different costs for the same service was discussed.

12. BUSINESS AND ACCESSORY BUILDING ON OAK HILL – Lori Windisch was present to discuss a neighbor who operates a commercial landscape business from his home. There were also questions about his accessory building. Building Inspector Jack Kramer was present and said that the building meets the criteria of the ordinance, but the lean-to was added later without a permit. Steve Nelson will be asked to do an on-site visit with Jack Kramer.

13. COMMUNICATION COMMITTEE – The circuit board on our projector is bad and Dell will not replace it. Matt Beane will check into costs for a ceiling mounted unit.

14. PAT BANTLI EVENT – Funding was discussed. The markers for the pavilion will be paid for from the Park Fund. The Park Committee will be asked to look into the markers at their next meeting.

15. ADJOURNMENT – The meeting was adjourned at 9:15 p.m.

Clerk_____

Chairperson_____

Approved_____