

STILLWATER TOWN BOARD MEETING

November 12, 2009

Town Hall

7:00 P.M.

PRESENT: Chairperson Jim Hiniker, Supervisors Linda Countryman, David Johnson, Sheila-Marie Untiedt and Matt Beane, Stillwater Township Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Attorney Sam Edmunds, Engineer Paul Pearson, Planner Sherri Buss, Treasurer Carol Collins and Chief of Police Steve Nelson.

1. AGENDA - M/S/P Untiedt/Beane moved to adopt the agenda as amended. (5 ayes)

2. MINUTES - M/S/P Untiedt/Countryman moved to approve the 10/8/09 Stillwater Town Board Meeting minutes as written. (5 ayes)

M/S/P Beane/Johnson moved to approve the 11/10/09 Stillwater Township Budget Meeting minutes as written. (5 ayes)

3. TREASURER - The following claims and checks were approved for payment.

19271	Carol L Collins	\$ 337.12
19272	Linda Countryman	602.19
19273	Richard Jacobson	544.00
19292	Billie P Bantli	716.92
19293	Matthew R Beane	314.46
19294	David Johnson	519.73
19295	Kathleen Nelson	384.43
19296	Stephen Nelson	1,089.73
19297	Robert P Ranalla Sr	277.05
19298	Kathryn Schmoeckel	375.62
19299	Sheila-Marie Untiedt	620.18
19300	Billie P Bantli	273.80
19301	Campbell Knutson, PA	1,432.05
19302	Carol L Collins	56.00
19303	Earl F Anderson, Inc.	463.09
19304	Hillcrest Animal Hospital, PA	133.10
19305	Richard Jacobson	31.36
19306	MJ Raleigh Trucking, Inc.	20,422.60
19307	Mantyla Well Drilling, Inc.	125.00
19308	Maroneys Sanitation, Inc.	301.80
19309	Minnesota State Treasurer	183.80

19310	MFRA	8,485.00
19311	Kathleen Nelson	91.67
19312	Stephen Nelson	785.00
19313	On Site Sanitation	440.85
19314	Beverly Petrie	760.00
19315	Qwest	108.34
19316	Robert P Ranalla Sr	14.43
19317	Kathryn Schmoeckel	73.90
19318	Stillwater Gazette	220.78
19319	TKDA	2,961.09
19320	Tower Asphalt	314,274.70
19321	Valley Green Lawn & Landscape Inc	1,231.93
19322	Washington Co Public Safety Radio	33.34
90028	Xcel Energy	103.27
90029	Internal Revenue Service	1,036.74
90030	PERA	567.06
90031	Minnesota Department of Revenue	23.96

4. ENGINEER -

- a) Tower Asphalt - There was discussion of concerns on their recent work. They had tried unsuccessfully to repair the dip on Stonebridge Trail. Engineer Paul Pearson thought the repair would require a milling machine to correct it which might make matters worse. He does not see it as a safety concern.
- b) Road Supervisor Budget Line Item - Paul Pearson had talked to Mike Raleigh about the \$5,000 budget line for Road Supervisor. He was told that this is for time spent, for example, on the culverts that were repaired, sign coordination, etc. It is for time spent that is not in the road maintenance contract. Paul Pearson feels that the current system works well, unless we are receiving complaints from the public. Treasurer Carol Collins feels that the \$5,000 figure coordinated with what we have paid in the past. The contract should be amended to include this amount. Paul Pearson will amend this.
- c) Capital Projects - Paul Pearson will adjust the schedule since some projects have been accelerated.

5. PLANNER -

- a) Bergmann COC - The zoning ordinance has been updated to include performance standards for a Plant Nursery - Commercial. Sherri Buss reviewed the Planner's recommendations per her memorandum dated 11/6/09.

M/S/P Untiedt/Countryman moved to approve the Bergmann Certificate of Compliance with the Planner's recommendations. (5 ayes)

- b) Zoning Amendment - Commercial Kennel and Interim Uses - Sherri Buss reviewed the issues involved with the key changes that have been made.

M/S/P Countryman/Johnson moved to support the amended ordinance.  
(5 ayes)

- c) Zoning Amendment - Administrative Deviations - M/S/P Countryman/Untiedt moved to support the ordinance amendment with additional language that deviations are not to exceed one-half acre. (5 ayes)

(Linda Countryman left.)

- d) Zoning Amendment - Individual Sewage Treatment Systems - Washington County requires that we update our ordinance.

M/S/P Johnson/Beane moved adoption of the new ordinance. (4 ayes)

6. CHIEF OF POLICE -

- a) Report given. There were 15 burning permits, 3 for buckthorn. No dogs were impounded.
- b) OSHA Policy - Chief of Police Steve Nelson had discussed this with Attorney Soren Mattick. Steve Nelson will adjust the policy for the Township and when complete, he will bring it to the Board for review.
- c) Neal Avenue Complaint - Someone has been digging ruts in the road, presumably to slow down traffic. There has been an accident there, but it was the result of speed and carelessness, not the ruts. A citation was issued. There will be extra enforcement there.
- d) Conditional Use Permits - Steve Nelson is in the process of checking our CUPs. Bruette has cleaned up and 19 more trees have been planted. One CUP requires that we have an insurance certificate which we now have. He has 5 left to check on.
- e) Signs on Arcola Trail - Some "No Parking" signs on Arcola Trail should be replaced.
- f) Otto Berg Park Signs - The lower lot in Otto Berg Park should have a "No Dogs Allowed" sign.

7. PUBLIC USE OF THE TOWN HALL - Mr. LaValier of the St. Croix Valley Friends was present to discuss the possible use of our Town Hall as a meeting place for his church. They presently meet at the Seventh Day Adventists building in Stillwater. Their typical meeting is 5 to 15 people from 9:15 a.m. to 1:00 or 1:30 p.m. There was discussion of the logistics involved. If we were to allow public use by groups and organizations a policy would need to be implemented. There will be further discussion at the next meeting. The attorney will be asked to do some research into what other communities have done and create some preliminary language for a public use policy.

8. BUDGET ISSUES - The following items should be discussed at the next budget meeting.

- ? Bundling phone/fax/DSL (voice/data services)
- ? Leasing a new copy machine
- ? Alternate bids on the port-a-potty's

9. ADJOURNMENT - The meeting was adjourned at 8:45 p.m.

Clerk\_\_\_\_\_

Chairperson\_\_\_\_\_

Approved\_\_\_\_\_