

## STILLWATER TOWNSHIP PARK COMMITTEE

October 17, 2011 - Town Hall - 7:00 p.m.

*PRESENT:* Chairperson Michael Ranalla, Park Committee Members, Lori Meyers, Bonnie Haines, Rick Jacobson and Jim Doriott. Deputy Clerk Barbara Riehle, Town Board Supervisor Liaison Matt Beane.

1. **AGENDA** -M/S/P Jacobson/Doriott moved to adopt agenda as written. (5 ayes)
2. **MINUTES** - M/S/P Meyers/Haines moved to approve the September 12, 2011 Stillwater Township Park Committee meeting minutes as written. (5 ayes)
3. **PARK & TRAIL CONCERNS**

*-Otto Berg-*

**Parking Lot** - Member Rick Jacobson reported that at a recent town board meeting an approval was authorized for the purchase of boulders not to exceed \$2,000. At the September Communications meeting it was brought up to look at having the parking lot at Otto Berg's south side of the town hall resurfaced with either asphalt, crushed rock or class five lime rock. The committee was in agreement to have crushed rock now and potentially get asphalt later. Members would like to see the lot be slightly extended by simply moving the crushed rock to where parking posts are now and having the boulder placed on top of the new surface. Members believe this would fall under the general maintenance to the park. Liaison Matt Beane will make a recommendation to the town board to have this done by Raleigh's in conjunction with the boulder placement.

**Water** - Mantyla Well confirmed the water was shut off on Monday 10/17.

*- Arcola Heights -*

A resident had a concern about vehicles from those using the disc golf course had Wisconsin license plates. Members discussed this and had an understanding that we cannot prohibit people from outside our township from using the park.

At a recent town board meeting the purchase of a mini message center was approved not to exceed \$300. Park members feel this is a valid and inexpensive way to track our disc golf users. "SHIP" Statewide Health Improvement Program would also like to have this information. There was a discussion to have scorecards placed inside with the SHIP logo with three main questions. The date, how many people in the group and where they visit from. Also leaving a comment section. This message center will be put up in the spring and will be installed on the back side of the rules sign.

Deputy clerk, Barbara Riehle contacted Steve Nelson. Steve has coordinated April 21<sup>st</sup> 2012 as the time to have Sentence to Serve (STS) come. It was

suggested by our Park manager, Rick Jacobson to also get them for an hour at Otto Berg for some buckthorn removal. Steve will be contacted to see if we can add that.

Park members feel that some of the disc golf related charges at Arcola Heights park are unrelated to the project. Many services incurred fall into a regular maintenance category such as tree trimming which make road signs more visible, port-a-potty rental, litter containers and brush and stump removal along the trail and in the park. Also it was necessary to have a sign indicating the park. As a result of input, other items were identified during the planning process such as road safety/striping costs and additional signage, members feel this hazard needed to be addressed and corrected with or without the project. After reviewing the expenditures for the project, members feel they have stayed within a reasonable cost budget associated with the installation of the disc golf and managed to stay within a reasonable timeline set by SHIP who provided the \$4000 grant dollars. Overall park members believe this course is a benefit to our community even though its success is still unknown.

**- Little Carnelian -**

The trash can was looked at, it is serviced by Maroney's Sanitation. Deputy Clerk, Barbara Riehle will contact them and have them change out the can.

4. **ACTIVITIES**

***Winter activities*** - Member Lori Meyers has contacted Warner Nature Center. They are not ready to schedule for winter events at this time. She will check back and see if a date is open in February for a snow shoe activity at Otto Berg Park. It would be an ideal location to use the hall as a warming house and possibly offer a hot beverage like cocoa or cider. Ice fishing at Little Carnelian and a sledding possibility were also discussed. Stay tuned to the website for further developments.

5. **NEW/OTHER BUSINESS**

- ***Website survey results*** are in. There was minimal response. Members will review the good ideas in the spring.
- ***Banner schedule - uniformity logic*** - At a recent Communications meeting there was a discussion to have a purpose behind the colors used in the banners at Otto Berg. Members believe the system used now with the color changes is methodical. By changing the color it grasps those who pass by. Though to use yellow for events and white with red lettering for informational would be ideal, the backdrop for the season is not always realistic as it is hard to see a white sign with snow. Also the garage sale sign and the farmer's market sign is changed out within the same week. Members will continue to review and take into

- consideration the coloration when purchasing new signs.
- ***Zephyr track trail link*** - Member Lori Meyers will look into how the track will link up with our future trail system. A meeting with the Browns Creek State Trail will be held this week on October 19<sup>th</sup> from 4:30 p.m. - 7:30 p.m. at the Stillwater Public Library. Those members who are able should plan to attend.
- ***Garage sale administrative coordinator*** - Park manager Rick Jacobson was looking for an individual to take on the administrative duties accompanied with the garage sale event. Deputy Clerk, Barbara Riehle agreed to take on these duties. There was a discussion about whether or not to change the date for 2012. More info to come at a future meeting.
- ***Friends of Stillwater*** - a recent donation of \$150 was received to purchase a shag-bark hickory tree. Deputy Clerk, Barbara Riehle will send out a thank you and Member Lori Meyers will look into getting a plaque tag engraved.
- ***Park and Trail Map*** - Sherri Buss from TKDA will be contacted for an updated map and from that info the website will also be updated.

6. **TOWN BOARD LIAISON REPORT**

Supervisor Matt Beane reported on recent Town Board activities.

7. **NEXT MEETING**

A tentative meeting time: Monday, January 23, 2012 at 7:00 p.m. at the town hall.

The park committee's regular meeting time is being replaced by Leadership Training for Stillwater Township Board and Committee members.

8. **ADJOURNMENT**

M/S/P- Haines/Doriott moved to adjourn (5 ayes).

The meeting was adjourned at 9:00 p.m.

Submitted by:

Barbara Riehle / Deputy Clerk