

STILLWATER TOWN BOARD MEETING

January 8, 2009

Town Hall

7:00 P.M.

PRESENT: Chairperson David Johnson, Supervisors Linda Countryman, Sheila-Marie Untiedt and Matt Beane, Stillwater Township Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Treasurer Carol Collins, Planner Sherri Buss, Engineer Paul Pearson and Chief of Police Steve Nelson.

1. AGENDA - M/S/P Countryman/Untiedt moved to adopt the agenda as amended. (4 ayes)
2. MINUTES - M/S/P Untiedt/Countryman moved to approve the 12/11/08 Stillwater Town Board Meeting minutes as written. (4 ayes)
3. TREASURER -
 - a) Report given.
 - b) Audit - Carol Collins read an e-mail she had received from the auditor to the effect that since we had an audit done last year, we are on OSA and they will be checking on us. The cost is about \$15,000. She is not sure of the threshold for needing an audit since it is not posted on their website.
 - c) Township Dinner - M/S/P Untiedt/Countryman moved to cancel the February dinner at the Dock Café. (3 ayes, Johnson nay) This matter can be re-looked at later this year.
 - d) Budget - Jim Hiniker's e-mail dated January 5th was reviewed. This will be discussed further at the January 22nd meeting.
 - e) Claims and checks - #18987 through #19006 were approved for payment.
4. PLANNER -
 - a) Joint Board - The next Joint Board meeting on January 21st will be attended by David Johnson and Sheila-Marie Untiedt. Agenda items will include the Ceremonial Events Ordinance and Wind Energy Conversion Systems. There was discussion as to whether the Ceremonial Events Ordinance should limit the size of the event and the consensus was that it could be handled with the CUP application depending on the parking availability. With respect to the Wind Energy Conversion Systems, there may be further discussion as to whether to allow a 5 acre minimum lot size rather than 10 acres.
 - b) Census Packet - The Planner will create the Township boundaries for the 2010 census.
 - c) Fee Schedules - With respect to escrows, the language should be changed to something similar to "relative to anticipated expenses, larger escrows may be required" with a range called out, so that we have the discretion to change what is required on a case by case basis. The Clerk will need to check with the Planner to see that adequate escrow is charged when an application is made.

The Process Sheet will need to be clarified also. There will be more discussion at the next meeting.

5. COMMITTEE LISAISONS - Committee liaisons were assigned as follows:
 - Joint Board - David Johnson and Linda Countryman
 - Park - Matt Beane
 - Communication and Planning - Sheila-Marie Untiedt and/or Jim Hiniker
6. TOWN HALL MAILBOX - David Johnson has received the new mailbox and is storing it. The consensus was to wait until spring to have it installed.
7. SENATOR VANDEVEER - Senator Vandever was present to discuss issues that may be of interest to the Township. He will be introducing legislation relating to watersheds where County Boards will review and approve their annual budgets. The bill will be available for review at leg.mn. Senator Vandever was looking for suggestions on dealing with the budget deficit and there was also discussion of green acres and the audit requirement.
8. PEACE OFFICER -
 - a) Yield Sign at Newgate - Chief of Police Nelson and the Town Clerk received a complaint from a resident about the new yield sign at 94th and Newgate. Engineer Paul Pearson had a drawing of the intersection and he described the existing conditions at the intersection and the estimated daily traffic. The rules of the road state that you yield to the car on the right and the consensus was that this sign just confirms that fact. The Board agreed with the Engineer's decision to place the yield sign.
 - b) Report given.
 - c) The Meineke boat has been removed.
 - d) There were 118 burning permits and 739 police complaints in 2008. Chief Nelson will have a full report at the Annual Meeting.
 - e) All CUP's have been checked and are in order.
 - f) He reviewed the Allegations of Misconduct policy in case of any complaints about him.
 - g) He had the contract for the new 800 megahertz system.

M/S/P Untiedt/Countryman moved to authorize the chair to sign the Washington County Subscriber Agreement. (4 ayes)

9. PARK COMMITTEE - M/S/P Countryman/Untiedt moved to appoint Jim Doriott to the Park Committee. (4 ayes)
10. TOWN HALL USE - M/S/P Countryman/Beane moved to give permission to Stillwater Daylily Garden Club to use the town hall on the morning of Thursday, February 3, 2009. (4 ayes)

11. WATERSHED MEETING NOTICE - They are requesting one or two elected officials attend their meeting on Thursday, January 15 from 2:00 p.m. to 5:00 p.m. at the Scandia Community Center. David Johnson will attend.

12. RESIDENCY REQUIREMENTS - A policy can be that preference to serving on committees will be given to Township residents. Elected officials must be residents. There will be more discussion at the next meeting of the Town Board Job Duties and Responsibilities. The Park, Planning and Communication Committees should also address this at future meetings. The residency requirement can be part of that discussion.

13. STAFF ATTENDANCE AT TOWN BOARD MEETINGS - The staff will plan to attend the first monthly meeting and the second meeting will be on an "as needed" basis. An agenda item for the first meeting will be to make a decision on the need for staff at the second meeting. The Board will also need to consider this if something comes up in the interim.

14. ADJOURNMENT - M/S/P Beane/Untiedt moved to adjourn the meeting. (4 ayes)

The meeting was adjourned at 9:25 p.m.

Clerk_____

Chairperson_____

Approved_____