

STILLWATER TOWN BOARD MEETING

February 12, 2009

Town Hall

7:00 P.M.

PRESENT: Chairperson Jim Hiniker, Supervisors Linda Countryman, David Johnson, Sheila-Marie Untiedt and Matt Beane, Stillwater Township Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel, Treasurer Carol Collins, Planner Sherri Buss, Engineer Paul Pearson, Attorney Cynthia Kirchoff and Police Chief Steve Nelson.

1. AGENDA - M/S/P Untiedt/Johnson moved to adopt the agenda as written. (3 ayes)

2. MINUTES - M/S/P Untiedt/Hiniker moved to approve the 1/22/09 Stillwater Town Board Meeting minutes as written. (3 ayes)

Linda Countryman arrived.

3. ZONING ORDINANCE AMENDMENT - CEREMONY FACILITIES - Planner Sherri Buss distributed the draft ordinance with the changes suggested by the Planning Commission and the Joint Board. There was discussion of re-looking at allowing this in the entire Township rather than just in the Transition Zone when ordinances are amended when the Comprehensive Plan has been completed.

M/S/P Johnson/Untiedt moved adoption of the Ordinance Regulating Performance Standards to allow Ceremony Facilities. (3 ayes, Countryman nay)

4. CONDITIONAL USE PERMIT - CANNON/TRELLIS WEDDINGS - Planner Sherri Buss highlighted the changes that had been suggested by the Planning Commission which included the number of events per day, the months the activity would be allowed and the letter of apology.

M/S/P Untiedt/Johnson moved approval of the Conditional Use Permit for Peter and Sherri Cannon, Trellis Weddings and Events, LLC with the recommendations #3 and #10 from TKDA's memorandum dated February 1, 2009 deleted. (3 ayes, Countryman nay)

5. TREASURER –

a) Claims and Checks - #19027 through #19042 were approved for payment.

Matt Beane arrived.

b) Budget - Carol Collins distributed the latest proposed budget figures which were reviewed. There was discussion of changing the payment dates for the fire contract with the City of Stillwater. David Johnson will check with Larry Hansen to get his input. Raleigh will be invited to a May meeting to discuss maintenance issues.

M/S/P Johnson/Countryman moved to recommend the following levy for 2010:

\$366,000	General Fund
\$223,000	Road and Bridge
<u>\$155,000</u>	Capital Improvements
\$744,000	Total

(5 ayes)

- c) Board of Audit - The Board of Audit will be before the next meeting, 6:45 p.m. on February 26.

6. PLANNER -

- a) Wind Energy Conversion Systems Ordinance - M/S/P Johnson/Untiedt moved to approve the Wind Energy Conversion Systems Ordinance to include a 75 foot height limitation in the Transition Zone. (5 ayes)
- b) Fee Schedule - Planner Sherri Buss distributed a suggested fee schedule for 2009. Fees should cover Township overhead and escrow should cover staff expenses.

M/S/P Countryman/Untiedt moved to adopt the Fee Schedule for 2009 with the fee for a CUP raised to \$250.00. (5 ayes)

- c) Carnelian-Marine Watershed - Planner Sherri Buss had received a letter from them saying that we need no changes to our surface water plan. They also complimented the Township on the plan.

7. POLICE CHIEF -

- a) Monthly report - Police Chief Steve Nelson gave his monthly report. There have been six burning permits, none were for buckthorn. Two dogs were impounded and both were claimed and fees paid.
- b) Dog License Update - Steve Nelson reviewed the procedures. There are now 379 dogs licensed and usually we have between 400 to 425. He suggested the possibility of a late fee.
- c) Bruette Roofing - After receiving a complaint, he visited Bruette Roofing and saw a lot of junk in the yard. He told them to clean it up which they have done.

8. ENGINEER -

- a) Mastic Cable Permit - Engineer Paul Pearson reviewed their form. He will identify himself as the emergency contact. The plans should go directly to him as well as any permits from Xcel Energy.

M/S/P Countryman/Untiedt moved to add a \$100 fee for utility permits to the Fee Schedule. (5 ayes)

- b) 2009 Bituminous Material Unit Prices - Paul Pearson's estimates were reviewed.

9. ANNUAL MEETING AGENDA - The proposed Annual Meeting Agenda was discussed.

M/S/P Untiedt/Beane moved to authorize \$100.00 payment to the Washington County Historical Society for the annual meeting speaker. (5 ayes)

Jack Kramer will be invited to speak at the meeting about building permits. Matt Beane will discuss Parks and Trails, Linda Countryman will discuss the Joint Board, Sheila-Marie Untiedt will discuss the Planning Commission and the Communication Committee and Jim Hiniker will cover the levy. Rick Jacobson will be asked to put up signs along with Matt Beane about the annual meeting.

10. COMMUNICATION COMMITTEE - The next newsletter will be coming out shortly and will include notice about the annual meeting and the suggested levy information.

Fred Brandt had information about signs to market the Township’s website.

M/S/P Johnson/Untiedt moved approval of 2 banners, one permanent sign and vinyl lettering to go on the glass inside the bulletin board with the expenditure not to exceed \$500. (5 ayes)

11. AXDAHL PARK DEDICATION - The Axdahls have proposed donating an approximately 2-1/2 acre parcel at 116th and Arcola in lieu of their cash park dedication for their Otchipwe Bluffs development. David Johnson had contacted a local real estate agent for an approximate determination of the land’s value. The agent felt the land was not worth more than \$30,000. The consensus was that this parcel does not fit our plan. David Johnson will ask the agent to put something in writing to show to the Axdahl’s.

12. ST. CROIX VALLEY PRESS - Sheila-Marie Untiedt had written an article for this newspaper which she will submit.

13. BOOMSITE - David Johnson had received an e-mail about the possibility of the City of Stillwater buying the Boomsite. There has, however, been nothing official. It is currently owned by the State of Minnesota and controlled by the DNR.

14. METROPOLITAN COUNCIL - Linda Countryman had a letter from the Metropolitan Council saying they would like to meet with us to review regional issues. She will invite them to the first meeting in April.

15. ADJOURNMENT - The meeting was adjourned at 10:25 p.m.

Clerk_____

Chairperson_____

Approved_____