

STILLWATER TOWN BOARD MEETING

July 26, 2007

Town Hall

5:30 P.M.

PRESENT: Chairperson Jim Hiniker, Supervisors Linda Countryman, Sheila-Marie Untiedt, David Johnson and Jim Doriott. Also, Treasurer Gloria Sell, Attorney Soren Mattick, Engineer Paul Pearson and Planner Sheri Buss.

Treasurer Interviews

The town board convened at 5:30 to interview four candidates (Steven J. Neils, Phyllis Burns-Corlett, Carol Collins, and Jim Fields) for Township Treasurer. All four are highly qualified. After discussion the board directed Gloria Sell to check references and obtain a background check on Carol Collins and report back at the next meeting.

Regular Meeting

7:00 P.M.

1. AGENDA - M/S/P Countryman/Johnson moved to approve the agenda as written. (5 ayes)
2. MINUTES - M/S/P Countryman/Untiedt moved to approve the 7/12/07 town board meeting minutes as amended: "The town board is to work on the park dedication fee and will consider a credit to Mr. Axdahl". (5 ayes)
3. TREASURER -
 - a. Report given regarding four treasurer candidate interviews that were held at 5:30 p.m. before the regular meeting.
 - b. Claims were reviewed and checks #18296 - #18304 were approved for payment.
 - c. The treasurer will work on billing overdue escrow accounts before she resigns.
4. PLANNER - Dwyer/Major - Variance Application For Pole Building -
 - a. A letter of apology has been received from the applicants for not getting a building permit originally for the removal of an old building on their property and replacing it with a new one on the same site.

M/S/P Untiedt/Hiniker moved the revised conditions as follows:
(4 ayes, Doriott nay)

1. That the applicant establish a ten-foot wide "mow zone" between the accessory structure and the wetland, and that the applicants a) establish a rain garden sized and planted with native plants to infiltrate and clean roof runoff from the accessory structure, or b) replace the turf grass area between the "mow zone" and the wetland vegetation (reed canary grass) with a native planting. The applicant will meet with Washington Conservation District staff

and Township staff to determine whether option a) or b) will provide the greater benefit to clean runoff from the accessory structure and protect the lake. Staff will provide direction and technical assistance to implement the recommended improvement. The rain garden or native plantings will be installed at the site by September 30, 2007. At the expense of the applicant the township and WCD staff will monitor the rain garden or plantings for two years to assure the success of the improvement.

2. That any comments received from the CMWD by August 8, 2007 regarding the plantings and maintenance of the vegetative buffer improvements (item a or b described in condition #1) be followed by the applicant.
 3. That any comments or conditions of the DNR received by August 8, 2007 be addressed.
 4. That the applicant obtain a building permit and provide the appropriate escrow.
 5. That the applicant pay all fees and penalties.
 6. That the applicant publish the letter of apology approved by the Board on 7/26/07 in the Township newsletter, and provide an escrow in the amount of \$350 to pay the costs of publication. Any escrow amount that exceeds the actual cost of publication will be returned to the applicant. The applicant's address should not be published in the letter.
- b. The planner provided a revised letter regarding the proposed Gateway Trail bridge over County Highway 96.
 - c. The attorney and planner provided a brief update regarding a permit issue on the Bergmann property. Further discussion and action were deferred to the next Town Board meeting when the building inspector will be present to provide additional information and discuss the general issue of fees and penalties.
5. ATTORNEY -
 - a. M/S/P Untiedt/Johnson moved to adopt Ordinance #141 which amends Ordinance #131 regarding building fees. (5 ayes)
 6. ENGINEER -
 - a. Reported that a brick structure mailbox at 9733 Ottumwa Avenue must be removed and replaced with a mailbox meeting postal service standards.
 - b. Paul Pearson has spoken to Bonnie Haines about the Dutch Elm tree eradication plan.
 - c. Mr. Rogoff at 14797 115th Street North was asked by the engineer to remove dirt and gravel piles in the road right-of-way. The work has now been completed.

7. LEGACY GRANTS -

- a. Barbara Medinger was present to talk about having the county acquire the old stone bridge. The planner will draft a letter to the county to support Barbara's grant application. Chair Jim Hiniker will sign the letter.

M/S/P Countryman/Untiedt moved to support the Legacy Grant application for Barbara Medinger. (5 ayes)

- b. Bill McDonald also is interested in the Legacy Grant.

M/S/P Johnson/Untiedt moved to authorize the chair and planner to approve the form endorsing support for Bill McDonald's legacy grant application. (5 ayes)

8. 2007 ANNUAL MEETING ISSUES -

- a. Fred Brandt was present to discuss questions about funding at the annual meetings for various sports groups and other activities. The discussion focused on the \$10,000 plus or minus that the board annually allocates for community activities. The board members discussed the potential to develop guidelines or policies for these expenditures. The issue will be added to the August meeting agenda.
- b. Board members will consider a policy of notifying residents ahead of time about funding issues that will be brought up at the annual meeting.
- c. Also Mr. Brandt has some ideas about native prairie plantings on the township property at the NW corner of Highway 96 and Norell. This issue was referred to the Park Committee for the next meeting.

9. ADJOURNMENT - Meeting adjourned at 9:15 p.m.

Clerk_____

Chairperson_____

Approved_____