

STILLWATER TOWN BOARD MEETING

August 27, 2009

Town Hall

7:00 P.M.

PRESENT: Chairperson Matt Beane, Supervisors Jim Hiniker, Linda Countryman, David Johnson and Sheila-Marie Untiedt, Stillwater Township Clerk Pat Bantli, Deputy Clerk Kathy Schmoeckel and Treasurer Carol Collins.

1. AGENDA - M/S/P Untiedt/Hiniker moved to adopt the agenda as amended.
(5 ayes)

2. MINUTES - M/S/P Hiniker/Johnson moved to approve the 8/13/09 Stillwater Town Board Meeting minutes as amended. [page 2, under Planner, a) Brownlee CUP and Variance - delete "The Brownlees are now proposing to put the system on the top of their pole barn. It would be about 6 feet above the barn for a total of about 36 feet which would require a setback of 72 feet from the property line.] (5 ayes)

3. TREASURER -

- a) Report given. We have received \$7,500 from Metropolitan Council for the Comprehensive Plan grant and we have received \$6,244 from orderly annexation.
- b) Escrows were reviewed.
- c) Picnic - 18 people had signed up to receive an electronic version of the newsletter. Carol Collins was complimented on a great job at the picnic.
- d) Revenue Unallotment - Townships have the option of holding a public meeting to increase their levies. The consensus was to leave the levy as it is. David Johnson will follow up with the City of Stillwater regarding the fire contract.
- e) Axdahl Letter of Credit - Engineer Paul Pearson has estimated the amounts for the work that still needs to be done for the Arcola Bluffs Project to be \$129,109.72 which would cover us for all identifiable needs.

M/S/P Hiniker/Countryman moved to authorize David Johnson to check with the Axdahls regarding a reduction in their letter of credit to \$129,109.72 with the option of an additional reduction of the park dedication fee of \$47,750 which would be paid on a schedule of lot sales. (5 ayes)

f) Claims and Checks were approved for payment:

19231	Billie P. Bantli	\$ 100.74
19232	Brines Market	236.97
19233	Bryan Rock Products, Inc.	1,828.68
19234	James Doriott	10.03
19235	Jim Manteufel	448.20

19236	Maroneys Sanitation	150.90
19237	MFRA	9,991.06
19238	Qwest	108.38
19239	Robert P. Ranalla, Jr.	556.92
19240	St. Croix Recreation	2,780.89
19241	Stillwater Gazette	47.40
19242	Tower Asphalt	72,058.69
19243	Michael Ranalla	242.63
19244	On Site Sanitation	318.48
90020	Xcel Energy	100.43

4. CLERK -

- a) Fire Fighters Grant - Clerk Pat Bantli had talked to the City of Stillwater Fire Department regarding the possibility of a grant and she was told that they have enough for training firefighters.
- b) Anderson Elementary School Playground Equipment - Pat Bantli had told the school that we do not have the funds they had requested.
- c) Change of Address - The City of Stillwater and the County are still sending mail to the old address.
- d) DEX Recycling Project - If we are interested, they will provide bins for recycling old telephone books. The information has been given to recycling coordinator Carol Collins who will be asked to report back.
- e) Handicap Parking - The requirement is one spot to 25 spaces so we are in compliance at the town hall. One space should be allotted for the upper park area. Matt Beane will check to see if there is a spot already at the children's play area.
- f) Calendars - Pat Bantli will look into providing calendars for the board.

5. MCKENZIE/LAABS EASEMENTS - M/S/P Johnson/Hiniker moved to authorize MFRA to proceed with the survey of the trail easement for McKenzie/Laabs subject to the execution of the McKenzie easement agreement with the time frame being after foliage is off to reduce costs which are not to exceed \$2,500. (5 ayes)

6. PARK COMMITTEE -

- a) Township Picnic - The picnic was a well attended, successful event. People seemed to enjoy the tractors and the games. There will be a comment place on the website. The consensus of the Board was that a mailer should be sent out next year. Rosemary Ranalla reported that the port-a-pottys needed to be cleaned and next year they should be serviced before the picnic. Consideration could also be given to tractor or horse rides for next year. Sweet corn should also be considered for next year. The date for next year's picnic will be Sunday, August 22, 2010.
- b) Little Carnelian Sign - will be installed next week.
- c) Weeds need to be sprayed on the trails.

7. COMMUNICATION COMMITTEE -

- a) Advertising on the website should be reconsidered. There are too many potential issues.
- b) Possible items for the newsletter include workshops on subjects such as recycling, green building or remodeling, simplified gardening, buckthorn, invasive species, permaculture and reducing toxics in your home.
- c) There can be a report in the newsletter on the buckthorn clean-up at Little Carnelian Park.
- d) The website will be reviewed for graphics to make it more visually pleasing. The content is good.

8. JOINT BOARD MEETING -

- a) Bergmann Certificate of Compliance - The public hearing was held. David Johnson reviewed the issues involved with our code. Our ordinance may need to be reviewed. The Planner will need to work with Paul Bergmann to resolve issues.
- b) Permitting Process - Bergmann’s agriculture building was discussed. Building Inspector Jack Kramer reported that the building is 30% to 40% commercial office space which would require a permit. There is also some evidence that there are living spaces there.
- c) Signs at Liberty - Signage was approved by the City in 2003. The builder is requesting additional signage.

9. 2010 CENSUS FORM - Linda Countryman will fill out the form and send it in. As regards listing any areas where homeless people live, it does not apply to our Township.

10. MINNESOTA ASSOCIATION OF TOWNSHIPS - They will hold a meeting on September 24 which will conflict with a Town Board meeting.

11. ADJOURNMENT - M/S/P Johnson/Countryman moved to adjourn the meeting. (5 ayes)

The meeting was adjourned at 9:00 p.m.

Clerk_____

Chairperson_____

Approved_____